

Holt Community Primary School

Photographs and Video Consent Form

For more information on how we collect and use photographs and video, please refer to our Photo and Video Guidelines.

We collect and use photographs and videos for the following purposes. Please tick the box to confirm you agree to the use of photographs and videos for that purpose:

For display in access-controlled areas of the school (such as corridors and classrooms)	<input type="checkbox"/>
For display in public areas of the school (such as reception)	<input type="checkbox"/>
For display in access-controlled areas of the school's Google Classroom	<input type="checkbox"/>
For use in the school newsletter and other printed documents (such as the prospectus)	<input type="checkbox"/>
For use on the school website	<input type="checkbox"/>
For use on social media ¹ (such as the school Twitter or Facebook page)	<input type="checkbox"/>
School photographs can be provided to the media for publication or broadcast	<input type="checkbox"/>
For use in the school yearbook (photos will be shared with yearbook production team)	<input type="checkbox"/>

I have read and understood the information.

I agree for my / my child's photographs and video to be used for the purposes described.

Data subject name (Child's Name)	
Signature of data subject or parent/carer*	
Name of parent/carer (if relevant)	
Date:	

*children can sign this form where they can demonstrate an understanding of their data rights

¹ The school can only provide control of the school social media accounts and cannot guarantee, nor control any re-publication, sharing or household or personal use that follows the publication on social media

If you wish to withdraw consent, please ask the school office for a consent withdrawal form.

We stage numerous school events and know some parents, carers, family and friends like to take photographs, videos or other visual recordings of the school productions and events.

We have photo guidelines in place with regards to taking and use of images. Please refer to these guidelines which can be found here;

http://holt.norfolk.sch.uk/Pages/Data_Protection.html

At Holt Community Primary School we are happy for parents and carers to take photographs and videos at school events for personal use only.

Parents, carers, family and friends of the children are not permitted to take photographs or to make videos or other visual recordings for anything other than their own personal and household use.

To ensure we protect all members of the school community when parents, carers, family and friends attend events and performances within the school, they should make every effort to adhere to our Photography Standards:

- Make efforts to only show students and the school in a positive light
- Do not take any photographs of students in inappropriate or embarrassing situations
- Do not take any photographs of students in inappropriate states of dress
- Do not take photographs of accidents or injuries
- Focus on the activity, not the child
- Do not take photographs of any person with a “do not photo” instruction
- Photographs must not be shared on social media where they can be accessed by the general public

Not all parents want images of their children to be accessible and shared online. This may be for personal or religious reasons. As a school, we respect the rights of children and their families to have privacy, and we hope that you will support us in doing so.

If it comes to the attention of the school that images and videos have been posted on social media, we may need to consider a ban on video recordings and photographic images being taken at such events in the future.